



Bulletin: Honeywell Buildings Forum Migration (18-0053)

To: Authorized System Distributors
Authorized Controls Integrators
Building Control Specialists
Building Control Associates
Honeywell Sales Representatives

Date: Oct 15, 2018

Buildings Forum migrated to SharePoint Server

Honeywell's Building Forum is moving to a new SharePoint Server. All users will need to go through the registration process to get a new username and password.

The current user name and password will not be valid when we migrate to the new SharePoint Server, which is based on Microsoft Office 365. All the content of existing Buildings Forum is migrated to this new SharePoint Server. The new SharePoint Server is now active. All current users must be migrated to the new SharePoint Server by **Nov 15, 2018**. After Nov 15, 2018, no updates will be made to the existing Buildings Forum. The existing Buildings Forum will not be available from **Dec 15, 2018**.

Please follow the below steps towards getting registered on to the new SharePoint Server.

1. All existing users should click this [link](#), which will take you to the following screen

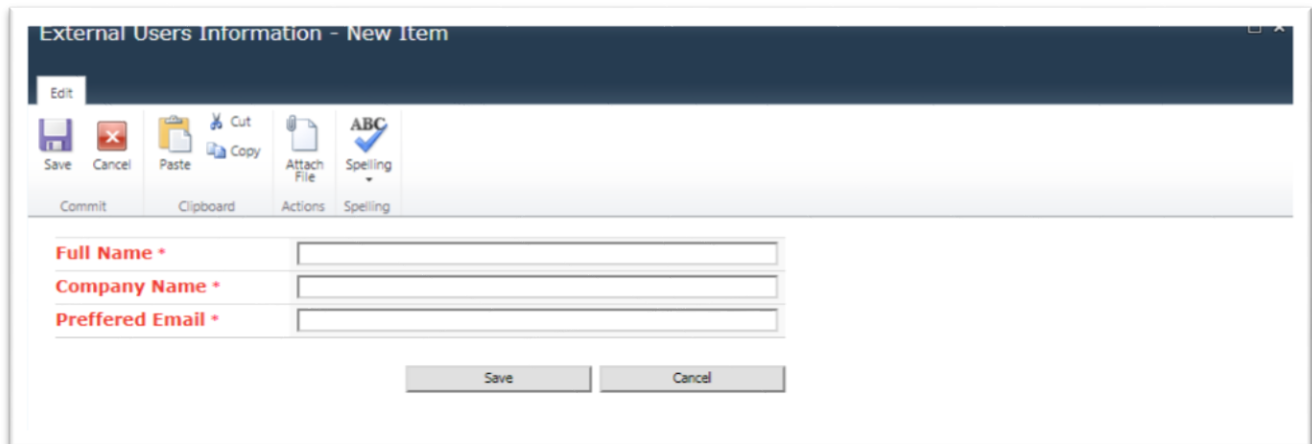
THE BUILDINGS FORUM - HOME FILE-SHARING ZONE HONEYWELL WEBS™ LCBS™ HONEYWELL SPYDER® WEBSTAT® CONTROLLER
WEBVISION® CONTROLLER XL 5000® - SYMMETRE™ HONEYWELL STRYKER GENERAL TOPICS PRODUCT INNOVATION IDEAS TECH SUPPORT

The Buildings Forum

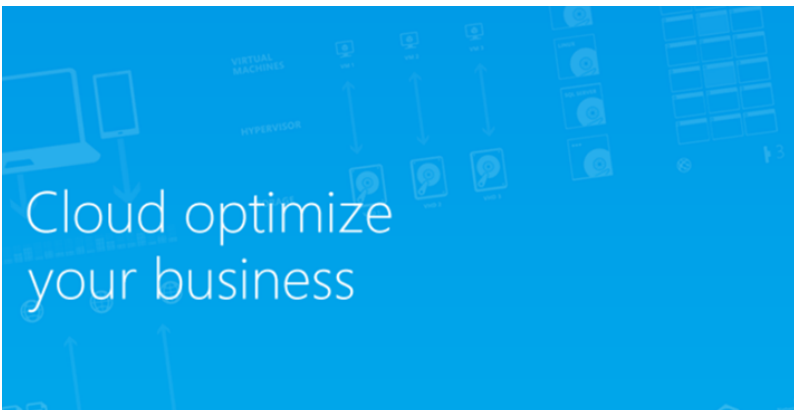
	Full Name	Company Name	Preferred Email
There are no items to show in this view of the "External Users Information" list. To add a new item, click "New".			

Lists
External Users Information
Add new item
Documents

2. Click on Add new Item, which will take you to the following screen and complete the requested information and save this information.



3. After completing the above step, you will then receive an email invitation from No-Reply@sharepointonline.com, which looks like the screen below. Follow the steps towards registration, and enter the same email you had saved earlier and select your password at this time.



Welcome to Honeywell

You have been invited to access www.microsoft.com

To access applications in the Honeywell organization, you'll need to sign in with whoffman@satcomdirect.com.

By clicking Next, Honeywell will have access to your display name and email address. In addition, your organization may also log information about your Honeywell access.


Next


Note: After completing sign in you will be redirected to: <http://www.microsoft.com/>

- a. If the user is already an Office 365 user in their own organization then the user might get their own organization Office 365 login page where the user is required to enter their default work email and its password. Once this user is authenticated, the user will be redirected to a Microsoft Commercial page with URL as Microsoft.com.
- b. If the user is **not** an Office 365 user in their own organization, then the user will receive a different page asking you to login, like the one below. Select "Create a Microsoft account, it's quick and easy!".

Welcome to SharePoint Online

To accept your invitation, sign in with a Microsoft account or an account assigned to you by your organization.

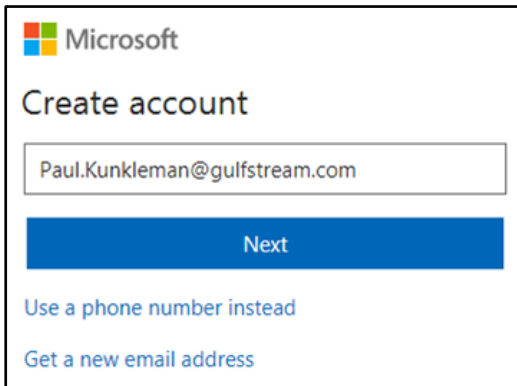
 **Microsoft account**
Sign in with the account you use for OneDrive, Xbox LIVE, Outlook.com, or other Microsoft services.

 **Organizational account**
Sign in with the account provided by your work or school to use with Office 365 or other Microsoft services.

Don't have either account? [Create a Microsoft account, it's quick and easy!](#)

[Legal](#) | [Privacy](#)

4. Enter the same email that you had provided Honeywell and setup a **new** password for this login. (Note: Do not use any existing passwords, but setup a **new** password)



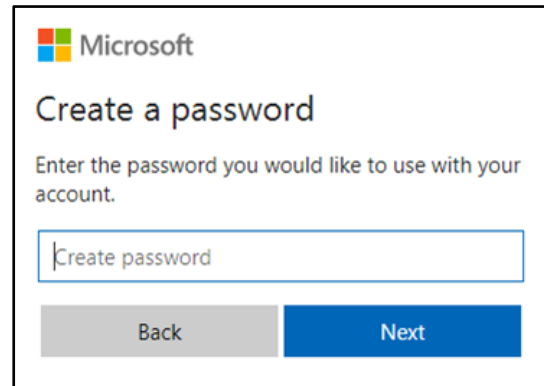
Microsoft
Create account

Paul.Kunkleman@gulfstream.com

Next

[Use a phone number instead](#)

[Get a new email address](#)



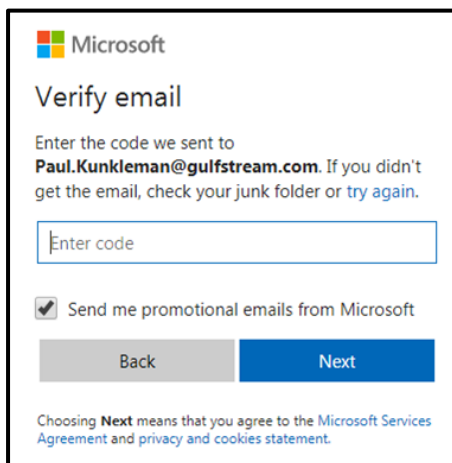
Microsoft
Create a password

Enter the password you would like to use with your account.

Create password

Back Next

5. You will then see the below screen asking for verification code that was sent to your email. Once the code is verified, the registration process is complete.



Microsoft
Verify email

Enter the code we sent to **Paul.Kunkleman@gulfstream.com**. If you didn't get the email, check your junk folder or [try again](#).

Enter code

Send me promotional emails from Microsoft

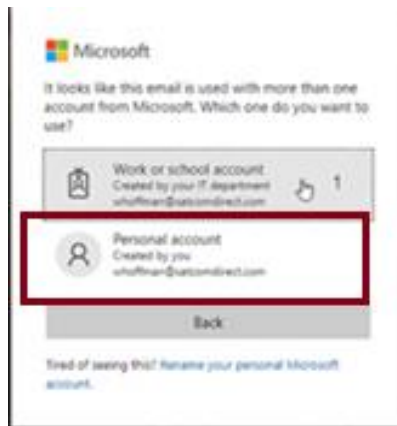
Back Next

Choosing **Next** means that you agree to the [Microsoft Services Agreement](#) and [privacy and cookies statement](#).

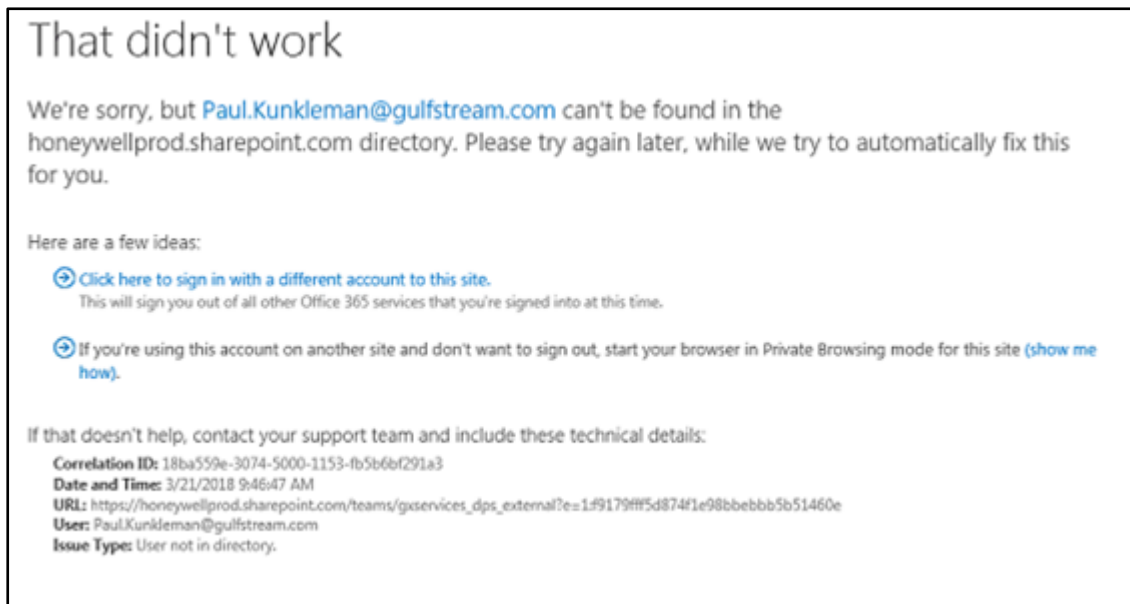
6. By clicking [here](#), you can now login to the new [SharePoint Server](#).
7. Target Server URL is <https://honeywellprod.sharepoint.com/teams/ecc-TheBuildingsForum/>

For support during the setup process please email to DL-CorpTCSSPOSupport@honeywell.com. It will help if you could add a screen shot with errors.

1. If you see the following screen, please select Personal account and not organization account and use the password, which was setup for the email address.



2. If you see the below screen, unfortunately you would have to re-register going back to the invite you received from No-Reply@sharepointonline.com.



More Information

Honeywell BMS Specs (WEBs-N4 & WEBs-AX): <http://www.arcat.com/sd/clients/honeyw.html>

Building Control Systems: Buildingcontrols.Honeywell.com

Order Products: customer.honeywell.com

Order Literature literature.honeywell.com